

Shannon Park – Home and School Meeting – Sept 13, 6:00pm

Items discussed:

- Hot Lunch Program - pizza once per week will be starting this fall. An attendee asked about involving grades 5/6 children in leadership roles counting/distributing pizzas.
- Junior lunch monitor program for grades 5/6.
- This year is the opportunity to rebuild/re-establish the Home and School Program.
- Nourish Your Roots fundraiser:
 - Students can purchase a veggie box, with a portion of the proceeds going back into the school. Previous years have seen the proceeds used towards initiatives such as the school garden, and the breakfast program.
 - An attendee said they saw the list of schools included in the Nourish Your Roots program, but Shannon Park was not on that list. Shannon Park may be included later if the program runs multiple times per year.
- Halloween Howl event - scheduled for 26 October. Will include a dance.
 - **Items to be arranged: DJ, snacks, decorations.** An attendee asked about ensuring the decorations and themes are acceptable and appropriate. Carol-Anne suggested engaging the Shannon Park Equity Team regarding cultural sensitivity, and ensuring decorations are not too scary for young children. Amanda stated that the typical decorations are black and orange streamers.
 - Entry cost to be looked into by Misty.
 - Home and School has access to the School Cash Program - proceeds from last year's book fair were down. Carol-Anne to speak to finance about options.
 - Any amounts collected (via dance ticket sales) are to be counted by two people plus a parent volunteer.
 - There were suggestions raised regarding the pre-purchase of tickets and possible sales at the door. Receipts to be given to purchasers. Carol-Anne will speak to finance regarding options and requirements.
 - Suggestion raised to include a photo booth at the Halloween event.
 - Suggestion was raised to sell advanced tickets at a discount, and increased price at the door to encourage early sales.
 - There were questions raised about the timing of the dance and the requirement for a vulnerable sector check for volunteers. For events outside of school hours, there is no requirement for a vulnerable sector check. Carol-Anne will ensure policies are followed to ensure child safety.
 - Suggestion raised to reuse old decorations before any new decorations are purchased. There may be some old decorations in storage in the school.
 - **Action item: next steps, figure out tickets and begin sending out communications. Establish a Halloween Event committee. Emails added to the e-chat to organize volunteers to plan the event (see below).**
- Home and School email is to be shared as the point of contact for Home and School business.

- Home and School currently has about \$2000.00 available for spending. No teachers took the teacher allowance last year. It was clarified that teacher allowances came from other sources last year, and the Home and School budget was left alone.
- There is a fundraiser proposed for the fall, with the objective of raising money for the Home and School fund/committee. Home and School events include:
 - Cookies with Santa;
 - Cards for Seniors;
 - March event; and
 - Spring event.
- Fundraising goals are flexible by year. Pre-covid historical picture:
 - Halloween event raised \$1600.00;
 - Cookies with Santa cost \$410;
 - Spring fair cost \$3500.00
- Fundraising ideas:
 - 50/50 draw - **Bonnie to look into ALC licensing requirements.** Draw to take place before winter break.
- Cookies with Santa planning:
 - required: source for cookies, and Santa actor.
 - Scheduled date: 30 Nov 2022.
 - Andy to source cookie/icing supply. Intent: streamlined process to allow approx. 600 students and family members to decorate cookies.
 - **Andy to get quotes for cookies.** Approximately 700 cookies plus icing and sprinkles. Ice cream social saw 700 ice creams ordered, with 100 leftover. Leftover cookies will not be wasted, and will be distributed to classes.
 - Expenditures over \$2500.00 require multiple quotes.
- Contacts for Home and School Email:
 - Shannonparkspec@gmail.com
- Meeting adjourned at 19:00.