



## Shannon Park School Advisory Council 2023/2024 Meeting Notes – September 2023

September 13, 2023  
7:00pm

Type of Meeting: Monthly SAC Meeting [In-Person and Virtual]

Meeting Facilitator: Thomas Ley, SAC Chair

Attendees: Carol-Anne Larade, Adele Hazel, Sarah Cameron, Lynn Liao, Lauren Alexander, Erin Atkinson, Lori Curtis, Michelle Lewis, Cherie Lapointe, Katy Curwin

Regrets: Brian Carson, Andrew Rowlands

- I. Call to order & Roll Call
- II. Council Membership & Role Determination 2023-2024
  - a. Discussed membership for 2023-2024. Was agreed that Thomas will continue as chair, however this would be his last year as his child is graduating to middle school in June.
  - b. Discussed the structure with the audience and agreed on the following as the voting council, with all others in attendance able to swap in where needed in case of absence:
    - i. Principal – affirmed
    - ii. Three (3) Parents – Lynn Liao, Erin Atkinson, Thomas Ley. Lauren Alexander, Misty Hoskin, Lori Curtis, Michelle Lewis, Cherie Lapointe, and Katy Curwin will also be in attendance on a regular basis.
    - iii. Two (2) Teachers – Erin Walters, Becca Wall, Darren Tuck (alternate)
    - iv. One (1) Member of support staff – Open. Carol- Anne will discuss with Michelle Garcia if she is available and interested
    - v. Three (3) community members – 2 open, 1 filled by Sarah Marshall (M.A.P.S)
- III. Classroom caps and normalization
  - a. Discussed this item with Lauren who suggested it to the agenda. Challenge in today's world is that new students are happening often, which if it does

before September 30 will result in normalization of the students and/or hiring of additional teachers to support.

- b. Concern comes from curriculum night and meeting a teacher who may not be the same as the actual teacher for our children. Open to adjusting things for next year, a different format, or perhaps returning to after school starts. More to come – will keep on the agenda for every few months to stay fresh.

**IV. Principal's Update & SSP**

- a. Literacy and Math coaches already engaged and ready to help with P-2 (Literacy – phonics and phonetic styles of learning) and 4-6 Math fluency (quick recall, problem solving, etc.).
- b. They will start a 4-6 week cycle to deliver their goals and revisit with teachers to see how students are doing, then repeat as needed and necessary

**V. Budget Review**

- a. **Spending Suggestions** – decodable texts in French, Art, and Lego braille are a few early suggestions.
- b. **Best Buy Grant Update**
  - i. Due October 9, not as involved as years past. Will share inputs and submit. Jasmine Figg is also interested and Thomas will work with her on submission (this happened outside SAC meeting but is relevant).

**VI. Next Meeting Date & Adjournment**

- a. October 11, 6pm.